

EAST WINDSOR PUBLIC SCHOOLS
Facilities Subcommittee Special Meeting – May 30, 2024
Room A5, Broad Brook Elementary School
14 Rye Street, Broad Brook, CT

Subcommittee Chair D. Menard called the meeting to order at 6:31 p.m.

Attendance: F. Neill, N. Farmer, C. Sevarino, D. Menard, H. Spencer, Dr. P. Tudryn, D. Rouillard, K. MacDonald, J. Bowsza

Approval of 5.2.24 Minutes

- The minutes from May 2, 2024 were approved as written.

Review and Discuss Demographic Enrollment Study

- Discussion ensued regarding the Demographic Enrollment Study conducted by SLAM. The information in the study will be very helpful when making budgetary decisions and future facilities planning.
- The study shows a slight increase in student enrollment over the next 10 years.

Discussion: EWMS and EWHS school tours (May)

- Discussion ensued regarding the recent building tours completed by subcommittee members of EWMS and EWHS while school was in-session.
- General consensus was that the vast majority of rooms are occupied by students and staff but there's extra footage within many of the rooms. The High School has approximately five unused classrooms. Priority needs to be placed on maintaining the necessary space for special elective programs (e.g. Tech Ed/Auto Body) and special education programs (e.g. Transition Program).

Next Steps

- The subcommittee and the First Selectman identified June 27 at 7 p.m. as the date for a joint Board meeting to have representatives from SLAM to review the results of the demographic enrollment study with Board and community members.
- Building tours in Granby and South Windsor are anticipated to be scheduled in July. The dates should be available by late June.
- Dr. Tudryn and the First Selectman will reach out to CSG to request they draft a GANNT Chart as part of an action plan of next steps. They will also work together to summarize the work performed to-date by the subcommittee to publish in the August Five Village Voice.

Updates on CIP:

- The subcommittee reviewed the recent quotes in the packet for the BBES gym ceiling and BBES chimney. The question was raised on what the cost would be to remove the chimney since it's not in use. K. MacDonald will research and follow-up.
- The Broad Brook Elementary School and the high school require a total of approximately \$12,500 in roof repairs. The repairs should take place in the current fiscal year. Going forward, there will be a need to continue to budget for roof repairs until the roofs are replaced.
- Dr. P. Tudryn shared the lowest updated quote received today for the HS track replacement increased by approximately by \$70,000.
- There are no school projects that made it forward for consideration for funding through the Town CIP process.

Draft Calendar:

- June 27, 2024 - Joint Board Meeting at Town Hall, 7 p.m.

- GANNT Chart/Construction Schedule available by next subcommittee meeting
- July 2024 school visitations to East Granby and South Windsor
- Provide summary/update on facilities subcommittee in next Five Village Voice (August)
- Schedule early August subcommittee meeting to review school visitations, draft parent/community survey
- Conduct parent and community survey related to new school facilities to obtain input/feedback on process - Late August/early September along back to school notifications
- Review parent and community survey results in fall.

Miscellaneous:

- None.

Meeting adjourned at 7:54 p.m.

Respectfully submitted,
Dr. Patrick Tudryn
Subcommittee Member/Superintendent