

**EAST WINDSOR BOARD OF EDUCATION  
EAST WINDSOR, CONNECTICUT  
REGULAR MEETING MINUTES  
Wednesday, July 31, 2024  
7:00 p.m. - Room A5, Broad Brook Elementary School  
14 Rye Street, Broad Brook, CT**

**I. CALL THE MEETING TO ORDER**

Chair K. Carey-Trull called the meeting to order at 7:03 p.m.

**II. PLEDGE OF ALLEGIANCE**

Chair K. Carey-Trull led the Board in the Pledge of Allegiance.

**III. ATTENDANCE**

In attendance: Chair K. Carey-Trull, Vice Chair H. Spencer, Secretary F. Neill, D. Menard, E. LeBoribus, G. Resto, N. Farmer, Dr. P. Tudryn

Also in attendance: R. Galloway

Absent: C. Sevarino, K. Betancourt

**IV. ADDED AGENDA ITEMS**

None

**V. MINUTES**

June 5, 2024 - Regular Meeting Minutes: On a motion by N. Farmer, second by H. Spencer, to approve the Board minutes as amended. PASSED with a unanimous vote.

June 26, 2024 - Regular Meeting Minutes: On a motion by D. Menard, second by H. Spencer, to approve the Board minutes. PASSED with a unanimous vote. Later in the meeting G. Resto noted she was absent from the meeting and requested the minutes be amended to reflect her absence.

**VI. PUBLIC PARTICIPATION**

None

**VII. UPCOMING MEETINGS AND EVENTS**

- 1) August 6, 2024 - National Night Out at East Windsor Park
- 2) August 14, 2024 - BOE Special Meeting at 5:30 PM
- 3) August 20, 2024 - Convocation at East Windsor High School at 8 AM
- 4) August 21, 2024 - Town of East Windsor Board of Finance Meeting at 7 PM
- 5) August 27, 2024 - First Day of School
- 6) August 28, 2024 - BOE Regular Meeting at 7 PM

The Board was informed of a Facilities Subcommittee meeting scheduled for August 15th at 5:30 PM. Discussion ensued regarding the Special Meeting tentatively scheduled for August 14th. It was determined the meeting would be rescheduled due to lack of

availability of Board members. Dr. P. Tudryn invited the Board to attend National Night Out as well as Convocation.

#### **VIII. FINANCIAL REPORT**

R. Galloway presented the financial report. Dr. P. Tudryn reviewed the draft minutes from the Finance Subcommittee meeting which took place prior to the regular meeting.

#### **IX. OLD BUSINESS: VOTE**

Discussion ensued regarding the FY2025 Budget. Dr. P. Tudryn updated the Board on staffing updates for the upcoming school year. On a motion by H. Spencer, second by F. Neill, the Board voted to approve the FY2025 budget reported in the packet as \$27,344,646. PASSED with a unanimous vote.

#### **X. NEW BUSINESS: DISCUSSION**

1. Discussion ensued regarding recent tours of area schools. Board members remarked on the various ways area districts have implemented the joint middle and high school models as well as how they efficiently utilize shared spaces. Members of the Board noted the tours have been helpful in visualizing and strategizing the best way to move forward in the district.
2. Dr. P. Tudryn spoke to the policies included in the packet. He advised the Board that the 3000 series was nearly finalized and requested the Board review the 4000 series and forward questions and feedback to J. Martin by mid-August. H. Spencer requested to be copied on emails to J. Martin regarding feedback on the policies. She also reminded Board Policy Review subcommittee members to review the 5000 series packet and prepare any questions ahead of the next subcommittee meeting.
3. The Board was provided a copy of the schedule for subcommittee meetings from September through December.

#### **XI. NEW BUSINESS: VOTE**

Discussion ensued regarding the job descriptions provided to the Board for approval. Dr. P. Tudryn clarified the various roles and responsibilities and stated the jobs listed are not new positions but rather updates to reflect current responsibilities. On a motion by E. LeBorious, second by G. Resto, the Board voted that the position title of Safe School Climate and Equity Coordinator be revised to reflect Safe School Climate and Equity Director. PASSED with a unanimous vote. Discussion ensued regarding formatting and consistency in the job descriptions. On a motion by N. Farmer, second by D. Menard, the Board voted to approve the five job descriptions, as amended, with the ADA language included in all job descriptions. PASSED with a unanimous vote.

#### **XII. LIAISON'S AND SUBCOMMITTEE REPORT**

H. Spencer reminded Board Policy Review subcommittee members to review the 5000 series packet provided and prepare any questions before their upcoming meeting. K. Carey-Trull inquired about the Athletic Council Subcommittee and asked N. Farmer to provide an update to the Board regarding their plans for a soccer program. N. Farmer advised the Board that the Athletic Council has discussed starting a Futsal soccer program at Broad Brook Elementary School. The subcommittee is still figuring out the details of the program and nothing has been scheduled. G. Resto inquired about the

renovations to the high school track. Dr. P. Tudryn advised that he believes there will be an update by the end of the week, as the contract was only recently signed after funding was approved at the beginning of the month.

**XIII. PUBLIC PARTICIPATION**

None

**XIV. MISCELLANEOUS**

D. Menard inquired about the renovations to the Broad Brook Elementary School ceiling. Dr. P. Tudryn stated the renovations are scheduled to begin in the coming weeks and the company would have a better idea of how to proceed once the old ceiling was removed.

**XV. CORRESPONDENCE**

1. PDEC Approval
2. E. Barraza Award

**XVI. ADJOURNMENT**

On a motion by D. Menard, second by H. Spencer, the Board adjourned the meeting at 8:19 PM. PASSED with a unanimous vote.

Respectfully submitted,  
Jessica Ripley  
Board Recording Secretary

APPROVED 08.28.24