

EAST WINDSOR PUBLIC SCHOOLS
Facilities Subcommittee Special Meeting – August 15, 2024
Room A5, Broad Brook Elementary School
14 Rye Street, Broad Brook, CT

Subcommittee Chair D. Menard called the meeting to order at 5:30 p.m.

Attendance: N. Farmer, F. Neill, C. Sevarino, D. Menard, K. Carey-Trull, Dr. P. Tudryn, K. MacDonald, R. Galloway, J. Martin, J. Bowsza, J. Sauerhoefer, J. Giuliano - CSG, Ira Yellen - CSG

Also in attendance: H. Spencer

Approval of 5.30.24 Minutes

- The minutes from May 30, 2024 were approved as written.

The subcommittee voted and approved to take agenda items out of order and start with item #4, Discuss timeline and strategy with school construction advocacy and CSG

Discuss timeline and strategy with school construction advocacy and CSG

- CSG presented on strategy with school construction advocacy. Strategies involve strong communication, goal of obtaining a minimum of 15 percent voting turn-out for a referendum, communicating the value of the project, focusing on community engagement, etc.
- Surveys should be sent out to all residents in town.
- It usually takes 6 months to go to referendum once planning has been completed.
- Community engagement includes surveys and focus groups.
- Subcommittee will refer for discussion on next steps to the next regular Board of Education meeting.
- The subcommittee will forward to the next regular Board meeting a vote to make a request to the BOS for a scope of change to amend the contract with CSG to include a referendum specialist.

Review and discuss school tours

- Discussion ensued on recent tours of East Granby, Canton, and Burlington. Burlington was a model with a combined 5-8 and 9-12 school building facility.

Review draft survey questions

- Subcommittee determined to put survey on hold until more work has been accomplished with proposal

Discuss CIP strategy

- Strategy will focus on our immediate needs for improvements that are critical in the next 3-5 years.
- The focus will be on the Broad Brook boilers, maintenance to extend the lifeline of school building roofs, and replacement of some Broad Brook classroom ceilings.

Owner's Rep Discussion

- The agenda item was skipped as it was redundant to the discussion that took place during strategy

Discuss Facilities Subcommittee membership:

- Discussion ensued regarding opening membership. Subcommittee determined that there will be an ongoing agenda item to include public participation with a limit of 5 minutes going forward. Additional input will be gathered through focus groups.

Miscellaneous:

- None

Meeting adjourned at 8:04 p.m.

Respectfully submitted,
Dr. Patrick Tudryn
Subcommittee Member/Superintendent