

EAST WINDSOR PUBLIC SCHOOLS
Finance Sub-Committee Special Meeting – October 9, 2024
Room N4, East Windsor High School
76 South Main St., East Windsor, CT

R. Galloway called the meeting to order at 6:04 p.m.

Attendance: H. Spencer, D. Menard, N. Farmer, K. Carey-Trull, Dr. P. Tudryn, R. Galloway

Also in Attendance: E. LeBorinous, J. Martin

Approval of Minutes:

- The minutes from the July 31, 2024, Finance subcommittee meeting were approved.

FY24 Budget Update:

- R. Galloway provided an update on the town audit on the BOE financials. The auditors will be conducting testing next week as part of the audit process. Everything to-date has been going well.

FY 25 Budget Update:

- Financial reports were reviewed and discussed.
- D. Menard recommended that increased funding is added to future budgets for general maintenance of facilities.
- D. Menard recommended updating the CIP list based on the recent changes with legislation and increased state funding for towns. P. Tudryn will work with her and K. MacDonald to draft a list to bring to next week's facilities subcommittee meeting.
- N. Farmer suggested that the BOE consider going to the BOF in the future for unanticipated facility repairs (e.g., boilers, ceiling replacements, roof repairs).
- The BOE planned the FY25 budget on the utilization of the two percent fund. Funds will be withdrawn at the end of the year when required.
- Request was made for the average cost per year for the Board attorney and the amount remaining of the current retainer. R. Galloway will provide this information at the next subcommittee meeting.

FY2024 Year End Purchases:

- R. Galloway shared that end of year spending was made possible due to the changes in Special Education tuition that occurred late in the past fiscal year. He proposed that in April or May, we hold a subcommittee meeting to discuss a priority list for year-end spending.

Rolled Up Budget Discussion:

- R. Galloway shared a new version of the budget report that is rolled up and more closely aligns with the way the budget is designed. It was agreed that he will share this version with the BOE while the BOE Finance Subcommittee will receive the detailed version.

Co-Op Sports Discussion:

- N. Farmer brought up the need to discuss how the Co-Op sports are funded and tracked moving forward. It was agreed that further discussion was needed.

Miscellaneous:

- None

Meeting was adjourned at 6:56 p.m.

Respectfully submitted,
Heather Spencer
Sub-Committee Member/BOE Vice Chair