

**EAST WINDSOR BOARD OF EDUCATION**  
**EAST WINDSOR, CONNECTICUT**  
**Meeting of Wednesday, March 12, 2025**  
**7:00 p.m. - Room A5, Broad Brook Elementary School**  
**14 Rye Street, Broad Brook, CT**

Join with Google Meet:  
Video call link: <https://meet.google.com/sph-kwwy-cey>  
Or dial: (US) +1 216-930-8933 PIN: 881 600 728#  
More phone numbers: <https://tel.meet/sph-kwwy-cey?pin=8659140360724>

**AMENDED AGENDA**

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**I. CALL THE MEETING TO ORDER**

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**II. PLEDGE OF ALLEGIANCE**

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**III. ATTENDANCE**

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**IV. ADDED AGENDA ITEMS**

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**V. BOARD RECOGNITION**  
Board Appreciation Month

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**VI. MINUTES**  
1) February 12, 2025 - Regular Meeting Minutes  
2) February 26, 2025 - Special Meeting Minutes

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**VII. PUBLIC PARTICIPATION**

- 1) Speakers should preface remarks by stating their name and address.
- 2) Please limit your comments to three minutes.
- 3) This section of the meeting shall last no longer than 20 minutes.
- 4) Any comments should be made in an appropriate manner. Inappropriate comments may result in the speaker being asked to leave. No speaker making an oral presentation shall include charges or complaints of a personal nature against any individual. All such charges or complaints concerning individual employees of the Board of Education should be sent to the immediate superior of the person to whom the complaint relates. All such charges or complaints concerning a Board of Education member or Superintendent of Schools should be sent to the Chairperson of the Board and to such other Board members deemed appropriate. (ref.BP 9325)
- 5) Questions which can be answered during the meeting may be answered at the option of the Superintendent and Chairman of the Board of Education. Other inquiries which may require analysis/investigation will be answered at the next scheduled Board meeting.

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**VIII. STUDENT REPRESENTATIVE REPORT**

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**IX. HIGH SCHOOL REPORT**

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**X. NEW BUSINESS: DISCUSSION**

Board Policy Review: First reading 9000 series

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**XI. NEW BUSINESS: VOTE**

- 1) FY2026 Budget
  - 2) EWHS Field Trip Request
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**XII. LIAISON'S AND SUBCOMMITTEE REPORTS**

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**XIII. PUBLIC PARTICIPATION**

- 1) Speakers should preface remarks by stating their name and address.
  - 2) Please limit your comments to three minutes.
  - 3) This section of the meeting shall last no longer than 20 minutes.
  - 4) Any comments should be made in an appropriate manner. Inappropriate comments may result in the speaker being asked to leave. No speaker making an oral presentation shall include charges or complaints of a personal nature against any individual. All such charges or complaints concerning individual employees of the Board of Education should be sent to the immediate superior of the person to whom the complaint relates. All such charges or complaints concerning a Board of Education member or Superintendent of Schools should be sent to the Chairperson of the Board and to such other Board members deemed appropriate. (ref.BP 9325)
  - 5) Questions which can be answered during the meeting may be answered at the option of the Superintendent and Chairman of the Board of Education. Other inquiries which may require analysis/investigation will be answered at the next scheduled Board meeting.
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**XIV. MISCELLANEOUS**

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**XV. CORRESPONDENCE**

Enrollment Report

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**XVI. EXECUTIVE SESSION**

- 1) To discuss the appointment, employment, performance, evaluation, dismissal or the health of a public officer or employee, provided such individual may require that the discussion be held at an open meeting – Superintendent's Evaluation.
  - 2) Pending litigation
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**XVII. ADJOURNMENT**

## **Board Appreciation 2025**

In recognition of Board of Education Appreciation Month, our school libraries received a wonderful gift: nine new books per school, donated on behalf of our dedicated Board members.

### **Books Donated to Broad Brook Elementary School**

- Dear Beast: The Pet Parade by Dori Hillestad Butler, Kevan Atteberry
- Potato: A Tale from the Great Depression by Kate Lied
- Afternoon on the Amazon (Magic Treehouse Graphic Novel) by Jenny Lair, Mary Pope Osborne
- I'm Trying to Love Spiders by Bethany Barton
- Stick Man by Julia Donaldson, Axel Scheffler
- Up in the Garden and Down in the Dirt by Kate Messner, Christopher Silas Neal
- I Have a Dream (Book & CD) by Dr. Martin Luther King Jr., Kadir Nelson
- Emmy in the Key of Code by Aimee Lucido
- Pete the Cat and His Four Groovy Buttons by James Dean, Eric Litwin

### **Books Donated to East Windsor Middle School**

- A Rover's Story by Jasmine Warga
- Wayward Creatures by Dayna Lorentz
- Chester Keene Cracks the Code by Kekla Magoon
- Scritch Scratch by Lindsay Currie
- African Town by Irene Latham
- King and the Dragonflies by Kacen Callender
- The First State of Being by Erin Entrada Kelly
- Jupiter Rising by Gary D. Schmidt
- Suggested Reading by Dave Connis

### **Books Donated to East Windsor High School**

- The 9:09 Project by Mark H. Parsons
- Spin by Rebecca Caprara
- My Hero Academia Vol. 1 by Kohei Hoikoski
- Blue Lock Vol. 8 by Muneyuki Kaneshiro
- Blue Lock Vol. 9 by Muneyuki Kaneshiro
- Blue Lock Vol. 10 by Muneyuki Kaneshiro
- The Selection by Kiera Cass
- The Elite by Kiera Cass
- The One by Kiera Cass

**EAST WINDSOR BOARD OF EDUCATION  
EAST WINDSOR, CONNECTICUT  
REGULAR MEETING MINUTES  
Wednesday, February 12, 2025  
7:00 p.m. - Room A5, Broad Brook Elementary School  
14 Rye Street, Broad Brook, CT**

**I. CALL THE MEETING TO ORDER**

Chair K. Carey-Trull called the meeting to order at 7:01 p.m.

**II. PLEDGE OF ALLEGIANCE**

Chair K. Carey-Trull led the Board in the Pledge of Allegiance.

**III. ATTENDANCE**

In attendance: Chair K. Carey-Trull, Vice Chair H. Spencer, Secretary F. Neill, C. Sevarino, K. Betancourt, E. LeBorious, D. Menard, G. Resto, N. Farmer, Dr. P. Tudryn

Also in attendance: D. Rouillard, R. Galloway, J. Martin, A. Anderson, B. Kaminski, T. Field, L. Daitch, M. Ryan

**IV. ADDED AGENDA ITEMS**

On a motion by H. Spencer, second by D. Menard, to add an agenda item for discussion and anticipated action regarding the transfer of funds from private tuition special education to other special education areas. PASSED with a unanimous vote.

**V. COMMENDATIONS**

Crystal Apple Award Recipients - 1st Quarter: The 1st quarter award recipients were introduced to the Board by their respective building administrators:

Darlene Oppedisano - Broad Brook Elementary School (in absentia)

Bridget Green - East Windsor Middle School

Avalon Borra - East Windsor High School

Dr. P. Tudryn thanked Horace Mann and D. Mosher for his continued support of East Windsor Schools and the Crystal Apple award.

**VI. MINUTES**

January 22, 2025 - Regular Meeting Minutes: On a motion by C. Sevarino, second by F. Neill, to approve the Board minutes. K. Carey-Trull asked that it be noted that the architect hired for the school renovation project is responsible for the conceptual design only. PASSED with 7 members in favor, 2 abstaining (H. Spencer and K. Betancourt).

**VII. PUBLIC PARTICIPATION**

None

**VIII. STUDENT REPRESENTATIVE REPORT**

M. Lukasik presented the Student Representative Report. Additionally, she shared that many senior athletic events have been held and she is looking forward to the upcoming pep rally.

**IX. UPCOMING MEETINGS AND EVENTS**

February 13, 2025 - EWMS Chorus Concert (held at EWHS) at 6 PM

February 19, 2025 - Board of Selectmen/Board of Education Public Hearing (First Selectman and Superintendent Budget Proposals) 6 PM

February 19, 2025 - Ad Hoc Committee on School Renovation Planning Meeting (held at

BBES) at 7 PM

February 20, 2025 - PTO Meeting (held at EWMS) at 7 PM

February 25, 2025 - Rep. Jaime Foster Special Education Event at 5 PM (held at EWHS)

February 25, 2025 - BBES Mileage Club Family Night at 5 PM

February 26, 2025 - BOE Regular Meeting at 7 PM

Dr. P. Tudryn advised that Rep. Jaime Foster's Special Education Event has been moved to February 25th. He shared that refreshments will be served. He also clarified the cancellation of the Board Policy Review Subcommittee due to the Ad Hoc Committee meeting and the public hearing for budget proposals.

#### **X. CURRICULUM REPORT**

D. Rouillard presented the Curriculum Report. The report focused on a review of diagnostic data and how that data identifies deficiencies and helps administrators align instruction to meet the learning needs of students. N. Farmer requested a notation be made in parent communication clarifying grade-level proficiency on iReady test scores. K. Betancourt inquired about the accuracy of testing at the high school level. D. Rouillard advised it has been difficult to motivate students to put their best efforts into taking the assessments. He commended Principal A. Anderson on her work to motivate students. D. Menard requested ExactPath results by grade. E. LeBorious requested SAT and PSAT scores from 2023-2024. A. Anderson provided additional clarification on how the high school is analyzing the data and continued efforts to motivate students to improve their scores. Dr. P. Tudryn spoke to additional data being collected and utilized to show student growth over time. A copy of the report as well as additional analytical assessment data were provided to the Board.

#### **XI. SUPERINTENDENT'S REPORT**

Dr. P. Tudryn presented the Superintendent's Proposed Budget for FY25-26. The presentation summarized the administration's efforts to develop a budget proposal that is in alignment with the district's strategic plan, the Portrait of the Graduate instructional model, provides opportunities for all student's to find their path to success while also being mindful of the impact on community stakeholders. Chair K. Carey-Trull thanked Dr. P. Tudryn for his work on the proposal. A copy of the Superintendent's Proposed Budget was provided to the Board.

Discussion ensued regarding budget workshop dates. Dates and times will be discussed at the February 26, 2025 regular meeting.

#### **XII. FINANCIAL UPDATE**

R. Galloway summarized the need for the district to transition away from Kelly Services due to a 48% cost increase. Policy 3323 was utilized to meet, and sign a contract, with ESS to benefit the district. ESS has agreed to a three month trial. At that time, an extended contract will be brought to the Board for approval.

On a motion by N. Farmer, second by H. Spencer, to approve the Board of Education transfer notice for transfers 25-01, 25-02, and 25-03 to move funding from private tuition special education to other special education areas as presented in the amount of \$85,000. PASSED with a unanimous vote.

**XIII. FACILITIES UPDATE**

Dr. P. Tudryn advised the Board that a facilities update on the Ad Hoc Committee meetings will be a recurring item on the regular Board of Education meeting agendas. Discussion ensued regarding educational specifications documents. Vice Chair H. Spencer expressed concern with the lack of conversation regarding the cost of the school renovation project.

On a motion by H. Spencer, second by C. Sevarino, to extend the meeting past 9 PM. PASSED with a unanimous vote.

**XIV. LIAISON AND SUBCOMMITTEE REPORTS**

N. Farmer enjoyed the PTO's glow dance, which was well attended. She also advised that the Athletic Council Subcommittee met and discussed the Co-Op Sports policy, which will need to be discussed by the full Board. She also attended the EWHS Block Party. It was suggested that the Board meet with the Student Council. Lastly, she shared that she will be speaking to second graders on February 21st to explain the purpose of the Board to the students and invited other Board members to attend.

**XV. PUBLIC PARTICIPATION**

None

**XVI. MISCELLANEOUS**

Chair K. Carey-Trull inquired about coordinating a get well card for Principal L. Foxx. K. Betancourt shared that the Tri-Town Hockey team is playing in Enfield on Friday, February 21st at 5 PM . They will be raising money for breast cancer research. D. Menard inquired about talking points for the Board. Additionally, she inquired about the status of discussions regarding the grounds MOU with the town.

**XVII. ADJOURNMENT**

On a motion by H. Spencer, second by C. Sevarino, the Board adjourned the meeting at 9:11 PM. PASSED with a unanimous vote.

Respectfully submitted,  
Jessica Ripley  
Board Recording Secretary

**EAST WINDSOR BOARD OF EDUCATION  
EAST WINDSOR, CONNECTICUT  
SPECIAL MEETING MINUTES  
Wednesday, February 26, 2025  
6:00 p.m. - Room A5, Broad Brook Elementary School  
14 Rye Street, Broad Brook, CT**

**I. CALL THE MEETING TO ORDER**

Chair K. Carey-Trull called the meeting to order at 6:07 p.m.

**II. PLEDGE OF ALLEGIANCE**

Chair K. Carey-Trull led the Board in the Pledge of Allegiance.

**III. ATTENDANCE**

In attendance: Chair K. Carey-Trull, Vice Chair H. Spencer, Secretary F. Neill, C. Sevarino, K. Betancourt, E. LeBorious, D. Menard, G. Resto, N. Farmer, Dr. P. Tudryn

Also in attendance: D. Rouillard, R. Galloway, J. Martin, First Selectman J. Bowsza, S. D'Agostino and J. Giuliano from CSG

**IV. BUDGET WORKSHOP SCHEDULE**

Dr. P. Tudryn presented the budget workshop schedule. He advised the Board that R. Galloway provided an updated financial report.

**V. NEW BUSINESS: DISCUSSION**

Dr. P. Tudryn advised the Board that a decision would need to be made regarding the location of fifth grade, either at Broad Brook Elementary School or the combined middle/high school. C. Sevarino inquired about the schematics of the various space matrices with regard to fifth grade at the middle/high school and how that impacts the number of cafeterias. J. Giuliano advised that the space standards are determined by the state and clarified the space matrixes with regard to the cafeterias and kitchens. H. Spencer inquired about the safeguards for separating the middle and high school students. S. D'Agostino reiterated that determining which school fifth grade students will attend will allow GWWO to put together conceptual designs which will assist in determining safeguards for separating students. Dr. P. Tudryn advised that there would be separate entrances for the middle and high school portions of the building however, there would be some shared spaces such as the auditorium. Additionally, there would be distinct beginning of school and dismissal times, separate buses, etc.

On a motion by Secretary F. Neill, second by Vice Chair H. Spencer, to include fifth grade in the combined middle/high school. Discussion ensued regarding the topic. N. Farmer expressed concern with including the fifth grade at the combined middle/high school.

On a motion by D. Menard, second by Vice Chair H. Spencer, to table the vote to include fifth grade in the combined middle/high school. PASSED with a unanimous vote.

J. Giuliano spoke to the space standards at the schools including if FRC is included in those space considerations. He advised that the architects would need to analyze the ed specs in order to develop conceptual designs with additional details. Discussion ensued regarding the various cost and reimbursement aspects of the projects. S. D'Agostino advised the Board that a link to a questionnaire was sent to the Board.

H. Spencer inquired about whether or not sixth grade should be included in the combined middle/high school. F. Neill advocated for the fifth grade to be included in the combined middle/high school. Discussion ensued at length regarding public opinion.

On a motion by Vice Chair H. Spencer, second by Secretary F. Neill to take the motion to include fifth grade in the combined middle/high school off the table. PASSED with a unanimous vote.

On a motion by Secretary F. Neill, second by Vice Chair H. Spencer, to amend the motion to say, "to include the fifth grade with the middle school on the new proposed middle school high school campus provided that we keep safeguards to ensure no intermingling between the middle school and the high school. Discussion ensued regarding the language. F. Neill withdrew both the amendment and the original motion.

On a motion by Secretary F. Neill, second by Vice Chair H. Spencer, to keep the fifth grade with the middle school at the new middle school high school campus. Discussion ensued. G. Resto stated for the record, "the intent would be to implement physical barriers/safeguards to limit interaction between middle school and high school students". F. Neill stated for the record, "the reason being is that I want to provide, with this configuration, the best possible education for our kids". E. LeBorious stated for the record, "I am going to kind of defer to, again, Justin, to what Justin can do in a very short period of time as far as a quick survey because I think the process, our process of doing that, is incredibly important in terms of just saying that we actually reached out in that way when we start to explain what our proposal to move forward is". Motion PASSED with 8 members in favor, 1 opposed (N. Farmer).

Discussion ensued regarding public engagement and messaging to the public. Vice Chair H. Spencer suggested putting out Facebook updates following every ad hoc committee meeting.

**VI. NEW BUSINESS: VOTE**

- 1) Discussion ensued regarding the 2025-2026 school calendar. On a motion by E. LeBorious, second by K. Betancourt, to approve the 2025-2026 school calendar as proposed by the superintendent. PASSED with a unanimous vote.
- 2) On a motion by K. Betancourt, second by C. Sevarino, to approve the high school field trip request. Vice Chair H. Spencer inquired about the bus transportation. Dr. P. Tudryn clarified. N. Farmer inquired about the 30 day notice listed on the form. Dr. P. Tudryn advised the information was not provided by the event until recently. A request was made to amend the field trip form. Dr. P. Tudryn advised the timing on the form is procedural to allow time for the request to be brought before the Board. PASSED with a unanimous vote.

**VII. MISCELLANEOUS**

Chair K. Carey-Trull advised the Board that an all town pops concert was going to be held at 6 PM on March 13th. The Board was advised that the high school's musical, Clue, will take place in April. K. Betancourt informed the Board that the tri-town hockey team raised over \$2500 for cancer research, which is more than double what was raised last year. Vice Chair H. Spencer advised that the curriculum council spoke to the band and music teachers. She was excited by the proposed courses and collaboration. N. Farmer advised that she and K. Betancourt had met with community members regarding a cheerleading program on Monday with parents and children. Additionally, she spoke to the 2nd grade classrooms. She advised that the students reported that the school and teachers are awesome and they love coming to school. Secretary F. Neill shared that career day will be Friday, February 28th, at the middle school. She is looking forward to



presenting. D. Menard inquired about whether or not a community forum would be held prior to the ad hoc meeting. Dr. P. Tudryn shared that State Representative J. Foster held an event regarding special education at the high school.

**VIII. ADJOURNMENT**

On a motion by D. Menard, second by Vice Chair H. Spencer, the Board adjourned the meeting at 7:57 PM. PASSED with a unanimous vote.

Respectfully submitted,  
Jessica Ripley  
Board Recording Secretary

**DRAFT**

## **The Student Representative Report BOE Meeting 03.12.25**

### **Broad Brook Elementary School Report**

Broad Brook School kicked off One School, One Book with a whole school assembly. Students are reading *The Chocolate Touch*. Thanks to a generous donation from the PTO, a copy of the book was provided to every family. Over the next month, BBES students will read the book together and engage in related activities.

On Tuesday, March 4th, BBES celebrated Read Across America Day. Students from East Windsor High School and members of the East Windsor Police Department visited classrooms to finish reading the first chapter of *The Chocolate Touch* and complete an activity.

### **Middle School Report**

On February 28th, EWMS hosted its annual Career Day, offering students the opportunity to explore over 25 different career paths. The event was a great success! A huge thank you to Mrs. Rayder for organizing this fantastic experience for our students.

The 6th Grade held its highly anticipated Science Fair, showcasing impressive projects across multiple categories. Thank you to Ms. Mastrangelo for her hard work in putting this event together and congratulations to the winners:

#### **Experiment Category:**

**1st Place:** *Will It Regrow?* – Theodore Ferrick  
**2nd Place:** *Egg-VS-Salt* – Peyton Colbeck & Annett Recinos  
**3rd Place:** *Candy Dissolving* – Jaslynn Rosario

#### **Invention Category:**

**1st Place:** *New Age Cologne* – Tariq Martin  
**2nd Place:** *Fidget Bottle* – Mackenzie Streeter-Winn

#### **Model Category:**

**1st Place:** *The Way of Density* – Victoria Koocharian & Juliette Provost  
**2nd Place:** *How Windmills Generate Energy* – Blake Powell  
**3rd Place:** *Our Solar System* – Ariyah Collier

#### **Research Category:**

**1st Place:** *Analog Sound in a Digital World* – Augustus Craig & Andres Mangual  
**2nd Place:** *Supernovae* – Daniel Bober & Lucas Page  
**3rd Place:** *Exploring Planets* – Sahana Vijayakumar

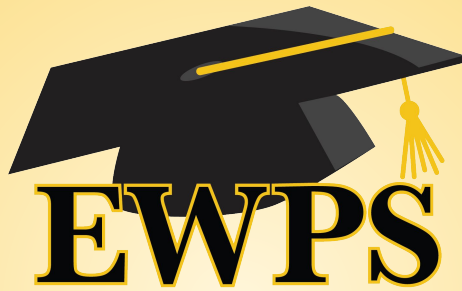
To finish off an exciting week, EWMS participated in Read Across America Week! Students and staff had a blast with different themes each day, celebrating the joy of reading together.

### **High School Report**

Congratulations to Rosaly Noguerra and Janiyah Mathews for winning the January Attendance Incentive! These students didn't just show up. They showed off their Panther Pride by attending school every day, embodying the dedication of responsible citizens and lifelong learners. Their consistency earned them raffle tickets (double on Exact Path days!) and, ultimately, some fantastic prizes, including a Six Flags season pass and movie tickets.

As we step into March, the high school is full of activity. One highlight is our annual Think About Your Future Week, kicking off during the week of March 17th. Students will engage with career speakers, reflect on their growth through the DESSA assessment, explore secondary opportunities through field trips, and take their Spring PSAT or SAT.

In addition, excitement is building for our upcoming drama production on April 4th and 5th. For updates on all these events and more, be sure to check out the weekly "5 Quick Things."



East Windsor Public Schools  
*Our graduates go places!*

East Windsor High School  
Board of Education  
March 2025



## Link to District Plan

**GOAL 1**  
Expand Portrait of  
the Graduate to  
All Grade Levels

*Expanding Portrait of the Graduate to all grade levels.*

**GOAL 2**  
Providing opportunities for all  
students to find their own path  
to success and ensuring equitable  
access for all along that path.

*EWPS Strategic Plan 2021-2026*

*Establishing an environment of equity, respect, empathy, and responsibility.*

**GOAL 3**  
Updating and  
maintaining facilities

*EWPS Strategic Plan 2021-2026*


*Addressing facility issues, ensuring teaching and learning space is adequate for today's student needs.*

**GOAL 4**  
Involving the Community -  
Improving communication  
and community outreach

*EWPS Strategic Plan 2021-2026*

*Through leadership of school administration and Board of Education, increase awareness and understanding of school system accomplishments and challenges.*

**Portrait of the Graduate**  
East Windsor Public Schools



**Informed Life-Long Learners**

- Curious
- Motivated
- Problem-Solvers
- Open-Minded
- Critical Thinkers

**Self-Aware Individuals**

- Healthy Decision Makers
- Resilient
- Reflective
- Socially-Emotionally Aware

**Responsible Citizens**

- Civic Contributors
- Clear Communicators
- Culturally & Ethically Aware

East Windsor Graduates are Informed Life Long Learners, Responsible Citizens & Self Aware Individuals

- Life-Long Learners
- Self-Aware Individuals
- Responsible Citizens

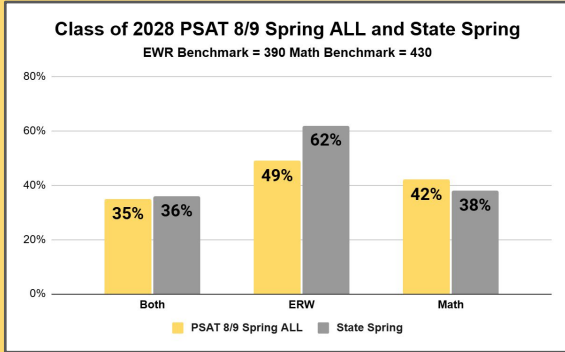


# Class of 2028

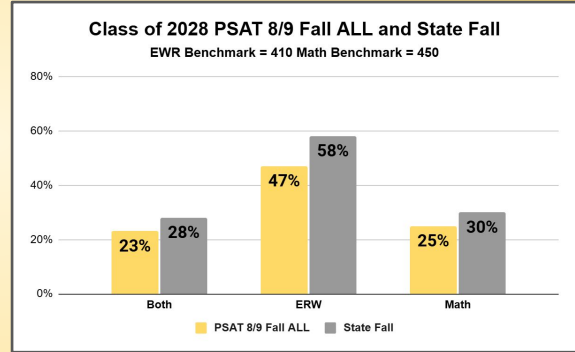
## Grade 9

# Class of 2028 PSAT

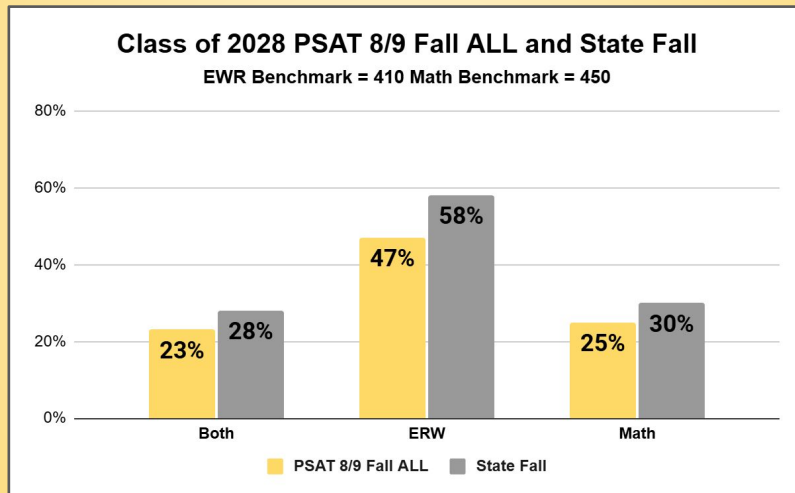
## Spring Grade 8



## Fall Grade 9



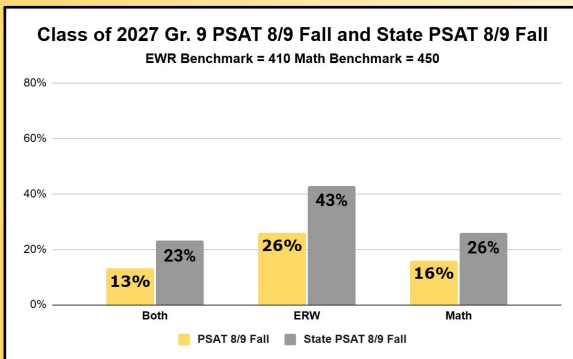
# Class of 2028 PSAT - FALL



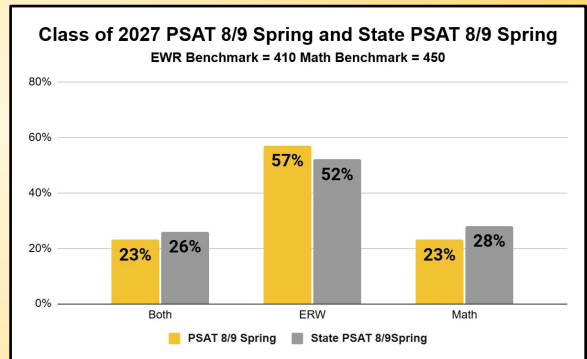
# Class of 2027 Grade 10

# Class of 2027 PSAT Gr. 9

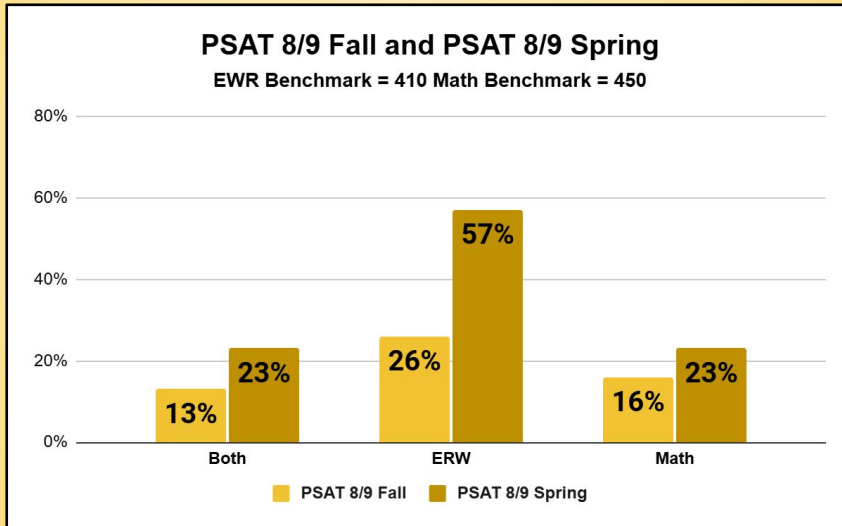
## Fall Grade 9



## Spring Grade 9



# Class of 2027 PSAT Gr. 9



9

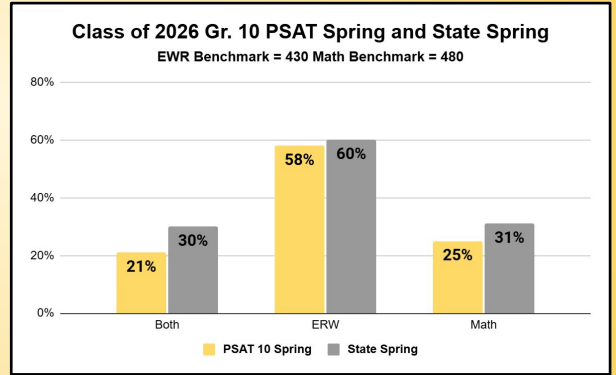
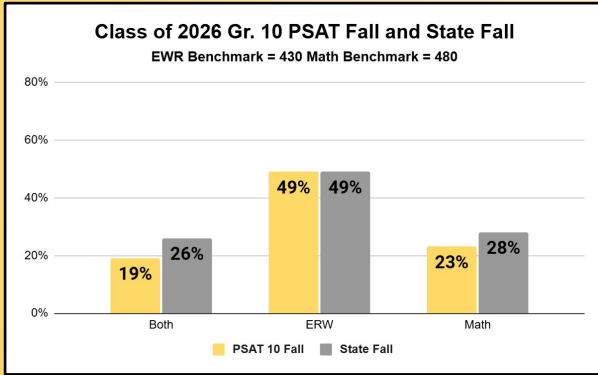
# Class of 2026 Grade 11

10

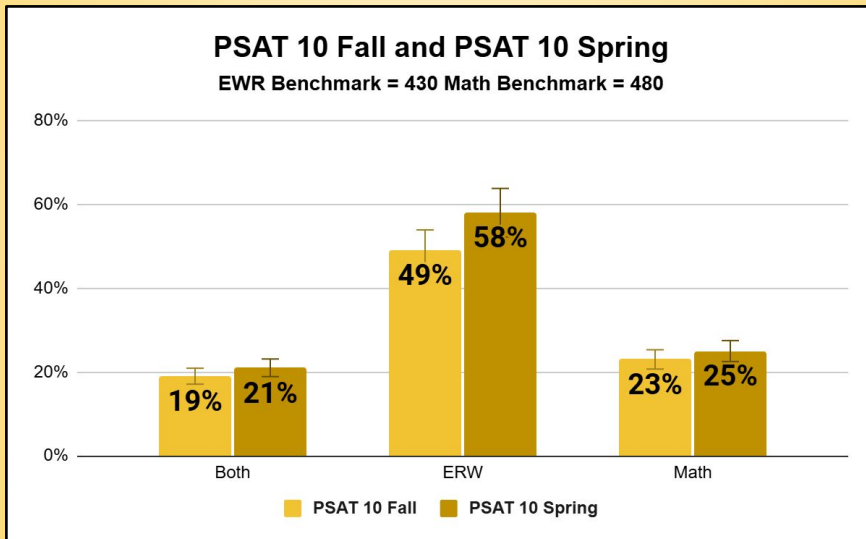
# Class of 2026 PSAT Gr. 10

## Fall Grade 10

## Spring Grade 10



# Class of 2026 PSAT Gr. 10

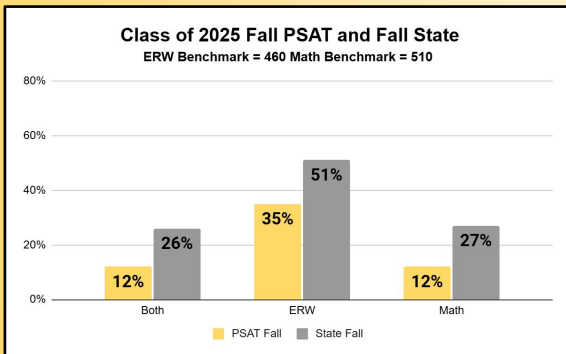




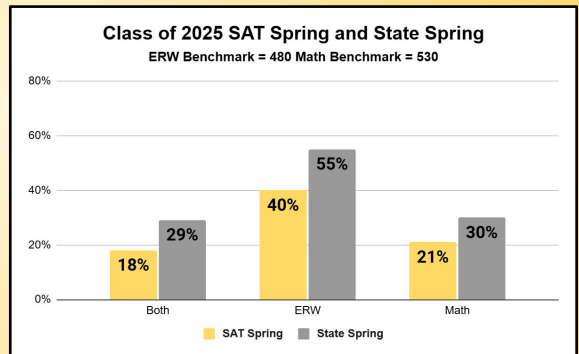
# Class of 2025 Grade 12

# Class of 2025 PSAT/SAT Gr. 11

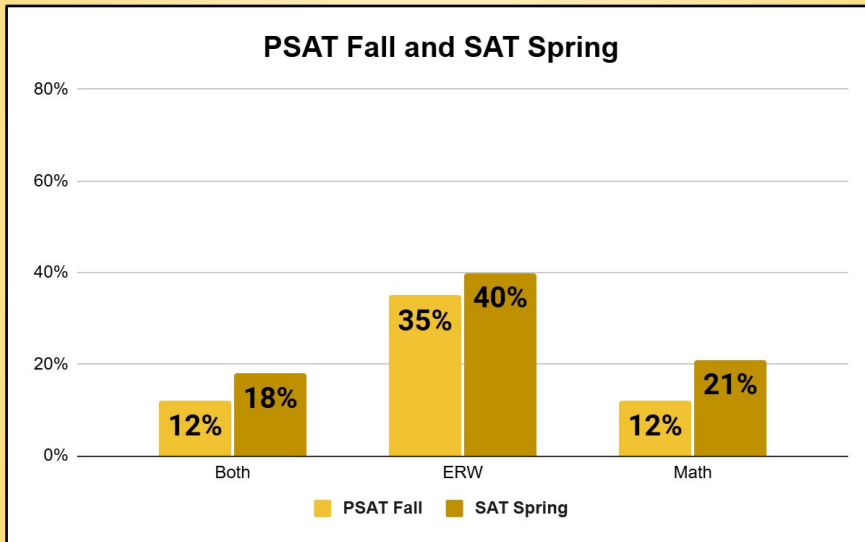
## Fall Grade 11



## Spring Grade 11

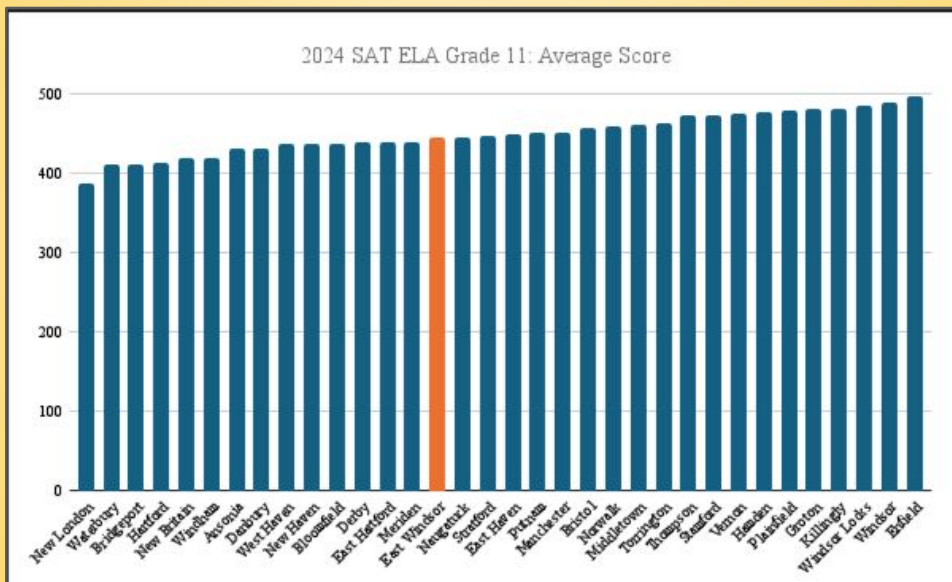


# Class of 2025 PSAT/SAT Gr. 11



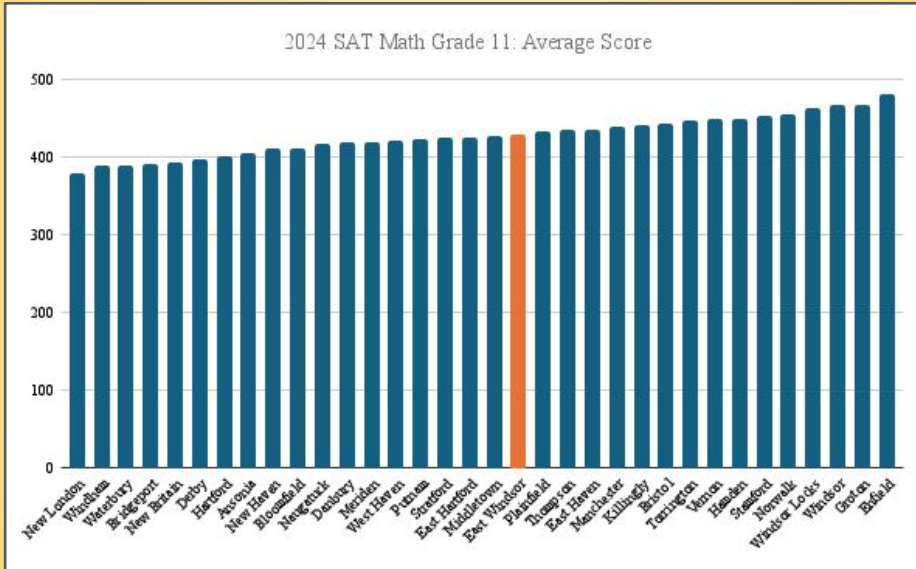
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# Class of 2025 SAT Gr. 11- ERW

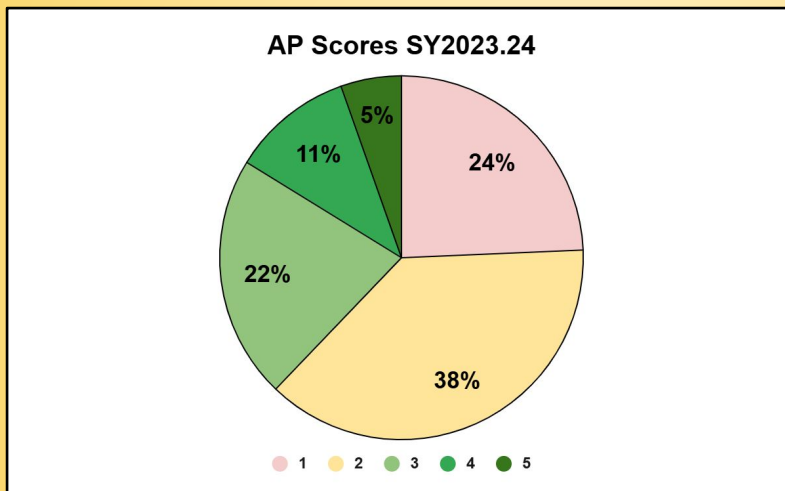


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# Class of 2025 SAT Gr. 11- Math



# Advanced Placement



- 42 students
- % of school
- 74 tests

# Advanced Placement\*

	2023.24	2024.25
Total students	42	46
% of the school	16%	18%
Number of tests	72	89

- AP Art
- AP Biology
- AP Calculus AB
- AP Chemistry
- AP English Language and Composition
- AP English Literature and Composition
- AP Psychology
- AP Statistics
- AP US History

## UCONN ECE

- Spanish Composition (4)
- Spanish Language (4)
- English 1004

\* Other AP Courses offered, but not taken this year - AP Environmental Science, AP Calculus BC, AP Principles of Computer Science, AP Spanish Literature and Culture, AP Spanish Language and Culture

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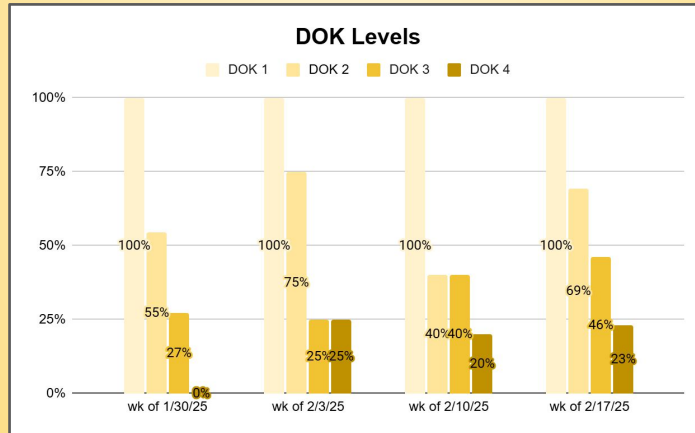
# BOE and Our Efforts

- World Language
- Pathways
- Tier 1 Instruction
- Family Engagement/Communication
- Internal measurement system
- Open House
- Block Party
- Sports
- Music

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# Tier 1 Instruction

Higher our level of expectation, by higher our level of questioning



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# Tier 1 Instruction

Provide Scaffolding so ALL can access the Higher Questions

- Targeted Professional Development
- School wide commitments
- 3-Reads strategy



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# Tier 1 Instruction

Use DATA to make decisions about instruction

- MTSS
- Targeting cohorts



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# Accountability for “On Track”

State of CT index and our “On Track” number

Indicator	Index/Rate	Target	Points Earned	Max Points	% Points Earned	State % Points Earned
7. On-track to High School Graduation	87.5%	94%	46.5	50	93.1	89.9
8. 4-year Graduation: All Students (2023 Cohort)	86.3%	94%	91.8	100	91.8	94.0
9. 6-year Graduation: High Needs Students (2021 Cohort)	86.5%	94%	92.0	100	92.0	92.1


  
 EWHS v. State of CT

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# Questions



**Series 9000  
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**SERIES 9000: BOARD BYLAWS**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**FORMULATION, ADOPTION, AMENDMENT OR DELETION OF BYLAWS**

Bylaw proposals and suggested amendments to, revisions of, or deletions of existing bylaws shall normally be submitted to all members of the East Windsor Board of Education (the “Board”) by the Superintendent in writing prior to a regular Board meeting in which such proposed bylaws, amendments, revisions or deletions thereof shall be read and discussed.

Except for emergency situations, bylaws will be adopted, amended, or deleted after consideration at two regular meetings of the Board. The agenda shall be marked to indicate such matters.

When a bylaw is placed on the agenda for the second consecutive meeting, a motion either to adopt or not to adopt the bylaw or the proposed bylaw changes is necessary for discussion. If the discussion results in a suggestion for change, such changes will be included in the second reading of the bylaw prior to adoption.

Any bylaw of the Board may be adopted, amended or deleted at any regular meeting by a majority vote of all members of the Board, provided that such proposal shall have been given to the Board at the previous regular meeting.

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

## **SERIES 9050: BOARD POLICIES**

### **ADMIN RECOMMENDATION: NEW BOE RECOMMENDATION:**

### **FORMULATION, ADOPTION, AMENDMENT OR DELETION OF POLICIES**

1. In the absence of any written policy, administrative regulations will be used to guide and administer the effective operation of the East Windsor Public Schools.
2. Suggestions for either new policies or policy changes normally come to the East Windsor Board of Education (the “Board”) from any of the following:
  - A. Board members
  - B. Superintendent
  - C. Statute
  - D. Matters of law
  - E. Citizens, and/or
  - F. Students
3. The Superintendent will prepare a draft policy statement for consideration and development by the Board.
4. Policy proposals and suggested amendments to, revisions of, or deletions of existing policies shall normally be submitted to all members of the Board by the Superintendent in writing prior to a regular Board meeting in which such proposed policies, amendments, revisions or deletions thereof shall be read and discussed.
5. Policies that deal with matters of an emergency nature may be introduced at any regular or special Board meeting.
6. Policies that affect students shall become effective at the beginning of the next school year following adoption unless the policy provides otherwise.
7. Except for emergency situations, policies will be adopted, amended, or deleted after consideration at two regular meetings of the Board. The agenda shall be marked to indicate such policy matters.
8. When a policy is placed on the agenda for the second consecutive meeting, a motion either to adopt or not to adopt the policy or the proposed policy changes is necessary for discussion. If the discussion results in a suggestion for change, such changes will be included in the second reading of the policy prior to adoption.
9. The formal adoption or deletion of policies and the adoption of policy changes shall be by majority vote of all members of the Board, and the action shall be recorded in the minutes of the Board.
10. Only those written statements so adopted as policy and so recorded shall be regarded as official policy of the Board.

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

## **SERIES 9150: CODE OF CONDUCT FOR BOARD MEMBERS**

**ADMIN RECOMMENDATION: NEW**  
**BOE RECOMMENDATION:**

### **CODE OF CONDUCT FOR BOARD MEMBERS**

It is the policy of the East Windsor Board of Education (the “Board”) that all members of the Board will:

1. Adhere to all Board policies, rules and regulations;
2. Conduct themselves in a fair and impartial manner;
3. Refrain from interfering with the implementation of a Board policy decision by the administration;
4. Refrain from interfering with the duties of any school district official; and
5. Refrain from divulging to anyone any aspect of matters considered and discussed in executive session.

Each member of the Board shall act in complete accordance with the provisions and tenor of this policy. Should any member of the Board fail to so act, such failure shall constitute cause for censure or other such disciplinary action as deemed appropriate by the Board.

#### **Procedures for Censure or Other Disciplinary Action**

The following procedures shall be used in lieu of any procedures set forth in Robert’s Rules of Order with respect to any proposed action to censure or take other disciplinary action regarding a Board member for cause:

1. The Board shall review the performance and/or conduct of the Board member in open or executive session (as determined by the Board and the Board member in accordance with the Freedom of Information Act) at a regular or special meeting of the Board, prior to initiating any action to censure or take other disciplinary action regarding a Board member for cause.
2. If the Board determines as a result of such discussion that censure or other disciplinary action concerning a Board member may be appropriate, the Board shall provide the Board member with:
  - A. Reasonable written notice of the Board’s intent to consider censure or other disciplinary action, including the factual basis for the claimed cause for the censure or disciplinary action against the member, with such notice to be provided after being authorized by majority vote of those Board members present and voting; and
  - B. An informal opportunity to be heard by the Board regarding such possible censure or other disciplinary action, at which the Board member shall have the right to be represented by counsel at the Board member’s own expense and to present relevant evidence to the Board. The informal opportunity to be heard shall take place in open or executive session (as determined by the Board and the Board member in accordance with the Freedom of Information Act) at a regular or special meeting of the Board.
3. Any action to censure or take other disciplinary action regarding a Board member for cause following such informal hearing shall require an affirmative vote by a majority of all members of the Board present and in attendance at the informal hearing.

Legal References:  
Connecticut General Statutes  
10-220 Duties of boards of education.

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9200: COMMITTEES**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**COMMITTEES**

1. The East Windsor Board of Education (the “Board”) shall act as a committee of the whole on all matters coming before it except that special committees for the consideration or investigation of certain problems, or for the performance of certain Board functions, may be created by vote of the Board.
  - A. Such special committees shall submit their reports at such regular meetings of the Board as may be determined, and when such reports have been submitted and accepted by the Board, shall be discharged.
  - B. All special committee reports affecting Board policy shall be submitted in writing.
  - C. A special committee’s only authority is to make recommendations to the Board regarding matters that have been referred to it, unless the Board specifically authorizes otherwise, and such action conforms to the Connecticut General Statutes.
2. Meetings of committees shall be posted in accordance with the Freedom of Information Act. A record shall be maintained by the chairperson of each committee of each meeting, which shall include the names of committee members in attendance, listing of topics discussed and committee recommendations.
3. The Superintendent shall notify all Board members of committee meetings.

Legal Reference  
Conn. Gen. Stat. § 10-218 Officers. Meetings

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9250: CONFLICT OF INTEREST**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**CONFLICT OF INTEREST**

1. No member of the East Windsor Board of Education (the “Board”) shall be employed for compensation by the Board in any position in the school system.
2. If any member of the Board is employed contrary to the provisions of this bylaw, the office to which the Board member was elected or appointed shall become vacant.

Legal Reference:

Connecticut General Statutes

10-232 Restrictions on employment of members of board of education

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9270: NEPOTISM - EMPLOYMENT OF RELATIVES**

**ADMIN RECOMMENDATION: NEW**  
**BOE RECOMMENDATION:**

**NEPOTISM - EMPLOYMENT OF RELATIVES**

It is the intent of this policy to avoid any situation where a conflict of interest can arise either on the part of the members of the Board of Education or a member of the staff.

1. No member of a Board of Education member shall be employed in the school district.
2. The Superintendent of Schools may employ a member of the immediate family, specifically parent/guardian, spouse, domestic partner, child, grandparent, of any Board member if such employment is publicly disclosed to the Board of Education prior to the hiring. If a member of the immediate family is being considered for employment, that member shall disqualify him/herself from participation in discussion and vote, and recuse him/herself on any matters involving collective bargaining.
3. Persons related by blood, marriage, or domestic partnership to members of the staff shall not be appointed to a position that is in a line relationship involving supervision and evaluation of the position.
4. Members of the same family may be employed at the same department or work location when approved in writing by the Superintendent or the Superintendent's designee (**Exception:** members of the same family shall not be approved in direct line of supervision.)

Legal Reference:

Connecticut General Statutes

7-479 Conflicts of Interest

46b-38nn Equality of benefits, protections and responsibilities (civil unions)

10-153a et seq. Teacher Negotiation Act

7-467 et seq. Municipal Employees Relations Act

*United States v. Windsor*, U.S. 133 S. Ct. 2675 (2013)

10-232 Restrictions on employment of members of board of education

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_



## **SERIES 9300: CONSTRUCTION AND POSTING OF AGENDA**

### **ADMIN RECOMMENDATION: NEW BOE RECOMMENDATION:**

## **CONSTRUCTION AND POSTING OF AGENDA**

1. Construction of Agenda
  - A. The Superintendent in cooperation with the Chairperson of the East Windsor Board of Education (the “Board”) shall prepare an agenda for each meeting of the Board.
  - B. In addition to those items listed by the Chairperson of the Board, any member of the Board may contact the Chairperson or the Superintendent and request that an item be placed on the agenda.
  - C. If at least three Board members request in writing that an additional agenda item be placed on the Board’s agenda, it will either be placed on the agenda or a special meeting of the Board will be scheduled within fourteen (14) days of the written request.
2. Posting of Agenda
  - A. At least twenty-four (24) hours prior to the time of the regular or special meeting, an agenda will be constructed and posted by the Superintendent of Schools for the Board.
  - B. An agenda will be posted at Town Hall, the Board’s Administrative Offices, and on the Board’s Internet web site. Any associated documents that may be reviewed by members of the Board at such meeting shall be posted on the Board’s Internet web site, provided such documents are not exempt from disclosure under the Freedom of Information Act.
  - C. The Board may add items to the agenda of any regular meeting by a two-thirds vote of those Board Members present and voting.
  - D. If, in accordance with applicable law, the Board holds a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting, the agenda shall include instructions for the public to attend and provide comment or otherwise participate in the meeting by means of electronic equipment or in person, as applicable and permitted by law. Any such agenda shall be posted in accordance with the provisions of Connecticut General Statutes Section 1-225.

#### Legal Reference:

Connecticut General Statutes

Public Act 22-3, “An Act Concerning Remote Meetings Under the Freedom of Information Act.”

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

10-218 Officers. Meetings

Public Act 23-160, “An Act Concerning Education Mandate Relief and Other Technical and Assorted Revisions and Additions to the Education and Early Childhood Education Statutes.”

10-220 Duties of boards of education.

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9350: FILLING VACANCIES ON THE BOARD**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**FILLING VACANCIES ON THE BOARD**

1. If a vacancy occurs on the East Windsor Board of Education (the “Board”), the remaining members of the Board shall fill such vacancy at a meeting or a special meeting convened for that purpose.
2. A member resigning from the Board should present, or have presented, a written letter of resignation to the Board Chair or at a regular meeting of the Board.
3. Having accepted a letter of resignation, or having become aware of a vacancy created by means other than the resignation of a Board member, the Board will schedule the election of a replacement at the next regular Board meeting or at a special meeting convened for such purpose.
4. Said election, made by the majority of the Board, shall be in effect until the next regular Town election, at which a successor shall be elected for the unexpired portion of the term. The official ballot shall specify the vacancy to be filled.

Legal Reference:  
Connecticut General Statutes  
10-219 Procedures for filling vacancy on local board of education

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

## **SERIES 9370: REMOVAL OF BOARD MEMBERS**

### **ADMIN RECOMMENDATION: NEW BOE RECOMMENDATION:**

### **REMOVAL OF BOARD OFFICERS**

It is the policy of the East Windsor Board of Education (the “Board”) that officers of the Board will:

1. adhere to all Board policies, rules and regulations;
2. conduct themselves in a fair and impartial manner; and
3. carry out the duties of their respective offices in accordance with law.

Service as a Board officer is a privilege, the purpose of which is to assist the Board in conducting its business in an appropriate, orderly and efficient manner. Therefore, any Board member serving as an officer shall have no legally protected right to continue in that position.

An officer of the Board may be removed for cause by a majority vote of the entire Board. A vote to remove a Board officer shall only take place at a regular meeting or a special meeting called for that purpose. Cause, which means a reasonable ground for removal, includes, but is not limited to, any conduct that:

1. specifically relates to and affects the administration of the office in a manner deemed to be deleterious to Board operations;
2. negatively and directly affects the rights and interests of the public;
3. violates Board policies, rules and regulations; or
4. interferes with the orderly and efficient operation of the Board.

### **Procedures for Removal**

The following procedures shall be used in lieu of any procedures set forth in Robert’s Rules of Order with respect to any proposed action to remove or take other disciplinary action regarding an officer of the Board for cause:

1. The Board shall review the performance and/or conduct of an officer of the Board in open or executive session (as determined by the Board and the Board officer in accordance with the Freedom of Information Act) at a regular or special meeting of the Board, prior to initiating any action to remove or take other disciplinary action regarding a Board officer for cause.
2. If the Board determines as a result of such discussion that formal action is necessary, the Board shall provide the Board officer with:
  - A. Reasonable written notice of the Board’s intent to consider removal or other disciplinary action, including the factual basis for the claimed cause for removal of the officer from office, with such notice to be provided after being authorized by majority vote of those Board members present and voting; and
  - B. An informal opportunity to be heard by the Board regarding such possible removal or other disciplinary action, at which the Board officer shall have the right to be represented by counsel at the Board member’s own expense and to present relevant evidence to the Board. Regardless of whether or not the individual Board member in question attends the

informal opportunity with counsel, the full Board may have its counsel present at the discretion of the Chair in consultation with the Superintendent. The informal opportunity to be heard shall take place in open or executive session (as determined by the Board and the Board officer in accordance with the Freedom of Information Act) at a regular or special meeting of the Board.

3. Any action to remove or take other disciplinary action regarding a Board officer for cause following such informal hearing shall require an affirmative vote by a majority of all members of the Board.

Legal References:

Connecticut General Statutes

10-218 Officers. Meetings.

10-220 Duties of boards of education.

LaPointe v. Board of Education of the Town of Winchester, 274 Conn. 806 (2005).

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

## **SERIES 9400: ROLE OF BOARD AND MEMBERS**

### **ADMIN RECOMMENDATION: NEW BOE RECOMMENDATION:**

#### **ROLE OF BOARD AND MEMBERS**

##### 1. General Duties

- A. The East Windsor Board of Education (the “Board”) represents the residents of East Windsor (the “Town”), in carrying out the mandates of the Connecticut General Statutes pertaining to education.
- B. The Board shall determine all questions of general policy to be employed in the conduct of the schools.

##### 2. Specific Powers and Duties

The Board shall have authority to take all action necessary or advisable to meet its responsibilities under the Connecticut General Statutes [and Town Charter] including but not limited to the following:

- A. To create, abolish, modify and maintain such positions, schools, divisions and classifications as may be necessary for the efficient administration of the educational enterprise.
- B. To elect a Superintendent of Schools in accordance with the Connecticut General Statutes.
- C. To consider and adopt an annual budget, prepared by the Superintendent of Schools.
- D. To determine the number, classification, duties and remuneration of employees.
- E. To establish policies for employment, promotion and dismissal of personnel in accordance with the Connecticut General Statutes.
- F. To provide for the appraisal of the efficiency of personnel.
- G. To provide for the proper maintenance of facilities; initiate and approve the acquisition and disposition of school sites; and initiate and approve plans for school buildings.
- H. To consider any specific recommendations made by the Superintendent of Schools.
- I. To keep the citizenry informed of the purposes, values, conditions and needs of public education in the Town [Regional School District Option: Towns comprising the school district].
- J. To establish a curriculum committee to recommend, develop, review and approve all curriculum for the district.
- K. To take any other actions required or permitted by law.

L. To make reasonable provision to implement the educational interests of the State, as defined by law, so that

- (1) Each child shall have for the period prescribed in the Connecticut General Statutes equal opportunity to receive a suitable program of educational experiences;
- (2) The school district shall finance at a reasonable level an educational program designed to achieve this end;
- (3) The school district shall provide educational opportunities for its students to interact with students and teachers from other racial, ethnic and economic backgrounds; and
- (4) The mandates in the Connecticut General Statutes pertaining to education within the jurisdiction of the State Board of Education shall be implemented.

Legal References:

Connecticut General Statutes

1-200 Definitions (public agency)

10-4a Educational interest of state identified

10-4b Complaint alleging failure or inability of board of education to implement educational interests of state. Investigation; inquiry; hearing. Remedial process. Regulations

10-220 Duties of boards of education

10-221 Board of education to prescribe rules, policies and procedures

10-241 Powers of school districts

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9450: MINUTES**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**MINUTES**

1. In compliance with legal requirements, a complete and accurate set of minutes of each meeting shall be kept.
2. Minutes shall be maintained at the Administrative Offices of the school district in an official record book designated for said purpose.
3. The minutes shall constitute the official records of proceedings of the East Windsor Board of Education (the “Board”) and shall be open to public inspection at all reasonable times. These minutes shall comply with the provisions of applicable state law.
4. If, in accordance with applicable law, the Board conducts a meeting in which one or more Board members attend by means of electronic equipment, the minutes of the meeting shall record a list of Board members that attended the meeting in person and a list of members that attended the meeting by means of electronic equipment.

**Legal Reference:**

Connecticut General Statutes

Public Act 22-3, “An Act Concerning Remote Meetings Under the Freedom of Information Act.”

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_



**SERIES 9500: OATH OF OFFICE**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**OATH OF OFFICE**

Members of the East Windsor Board of Education shall, before entering upon their official duties, take the oath of office provided in Connecticut General Statutes Section 1-25.

Legal Reference:  
Connecticut General Statutes  
10-218a Oath of office  
1-25 Forms of oaths

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9550: OFFICERS**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**OFFICERS**

1. The East Windsor Board of Education (the “Board”) shall, not later than one month after the date on which newly elected members take office, elect from its own members a Chairperson, a Vice-Chairperson, and a Secretary.
2. The votes of each member cast in such election shall be reduced to writing and made available for public inspection within forty-eight hours, excluding Saturday, Sunday, or legal holidays, and shall also be recorded in the minutes of such meeting at which taken, which minutes shall be available for inspection at all reasonable times.
3. If such officers are not chosen after one month from the date on which newly elected members take office because of a tie vote of the members, the town council, or, if there is no town council, the selectmen of the town shall choose such officers from the membership of the Board.
4. Officers shall hold their respective offices for two years, and until their successors are duly elected.
5. Should a vacancy arise in an office of the Board during the term of a Board officer’s service, the members of the Board (including, if applicable, the member vacating a Board office) shall elect a successor to fill the office until the next regular election for Board officers. Such votes shall be reduced to writing, recorded, and made available for public inspection as described in Section 2, above.

Legal Reference:  
Connecticut General Statutes  
10-218 Officers. Meetings.

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9600: OFFICIAL DUTIES OF THE CHAIR, VICE CHAIR AND SECRETARY**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**OFFICIAL DUTIES - CHAIRPERSON**

1. The Chairperson shall preside at all of the meetings of the East Windsor Board of Education (the “Board”).
2. The Chairperson shall serve as the Board's spokesperson.
3. The Chairperson shall appoint the chair and members of all special committees.
4. The Chairperson shall serve as an ex officio member on all committees.
5. The Chairperson shall act as the Board’s representative for the purposes of consultation with Board legal counsel when appropriate, and may authorize other Board members to consult with Board counsel when appropriate. No other Board members shall consult with Board counsel in the absence of authorization by the Chair.
6. The Chairperson shall perform such other duties as may be delegated to the Chairperson by the Board.

**OFFICIAL DUTIES – VICE CHAIRPERSON**

In the absence of the Chairperson, the Vice Chairperson shall assume and carry out the duties and responsibilities of the Chairperson.

**OFFICIAL DUTIES - SECRETARY**

The Secretary of the East Windsor Board of Education (the “Board”) shall keep minutes or cause minutes to be kept of all meetings of the Board, and shall cause copies of such minutes to be forwarded to each member of the Board.

Legal Reference:

Connecticut General Statutes

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions.

7-3 Warning of town and other meetings

7-4 Record of warning

10-224 Duties of the secretary

10-225 Salaries of secretary and attendance officers

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

## **SERIES 9650: PUBLIC MEETINGS AND EXECUTIVE SESSION**

### **ADMIN RECOMMENDATION: NEW BOE RECOMMENDATION:**

## **PUBLIC MEETINGS AND EXECUTIVE SESSION**

### 1. Public Meetings

- A. All meetings of the East Windsor Board of Education (the "Board") for the official transaction of business shall be open to the public except that the Board may, by the affirmative vote of two-thirds of the members present and voting, meet in executive session for the purposes specified in Conn. Gen. Stat. §§ 1-225 and 1-200(6).
- B. As defined by statute, the term "meeting" shall not include: any meeting of a personnel search committee for executive level employment candidates; any chance meeting, or a social meeting neither planned nor intended for the purpose of discussing matters relating to official business; strategy or negotiations with respect to collective bargaining; a caucus of members of a single political party notwithstanding that such members also constitute a quorum of a public agency; an administrative or staff meeting of a single-member public agency; and communication limited to notice of meetings of any public agency or the agendas thereof. The term "caucus" means a convening or assembly of the enrolled members of a single political party who are members of a public agency within the state or a political subdivision.

### 2. Executive Sessions

- A. The public may be excluded from Board meetings that are declared to be executive sessions.
- B. Executive sessions may be held on a two-thirds vote of the members present and voting taken at a public meeting stating the reasons for such executive session. Executive sessions may be held for any reasons permissible under the provisions of the Freedom of Information Act, as it may be amended from time to time, including one or more of the following purposes:
  - (1) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open (public) meeting.
  - (2) Strategy and negotiations with respect to pending claims or pending litigation to which the Board or a member of the Board, because of his or her conduct as a member of the Board, is a party until such claims or litigation have been finally adjudicated or otherwise settled.
  - (3) Matters concerning security strategy or the deployment of security personnel, or devices affecting public security.
  - (4) Discussion of the selection of a site or the lease, sale or purchase of real estate when publicity regarding such site, lease, sale, purchase or construction would adversely impact the price until such time as all of the property has been acquired

or all proceedings or transactions concerning same have been terminated or abandoned.

- (5) Discussion of any matter which would result in the disclosure of public records or the information contained therein described in Conn. Gen. Stat. §1-210(b).

Legal References:

Connecticut General Statutes

1-200 Definitions (Public Agency; Meeting; Caucus; Person; Public Records or Files; Executive Sessions)

1-210 Access to public records. Exempt records

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

1-231 Executive sessions

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

## **SERIES 9675 TIME, PLACE AND NOTICE OF MEETINGS**

### **ADMIN RECOMMENDATION: ADOPTED S&G POLICY IN MARCH 2024 BOE RECOMMENDATION:**

#### **TIME, PLACE AND NOTICE OF MEETINGS**

##### 1. Regular Meetings

- A. The East Windsor Board of Education (the “Board”) shall set a calendar of regular meetings for the ensuing year at the first regular meeting in November.
- B. In compliance with the Connecticut General Statutes, the Chairperson [or Secretary] shall file this calendar with the Town Clerk and post this calendar on the Board’s website, if available, by November 30th each year.
- C. The Board shall schedule regular meetings on the 2nd and 4th Wednesday of each month of the year except during the months affected by school vacations, when the Board shall schedule regular meetings accordingly.
- D. If at any point in the meeting, the Board should not maintain a quorum, then the Chairperson of the Board will adjourn the meeting and declare the time and place of the resumption of the meeting, which shall be reflected in a written order of adjournment. A copy of the written order of adjournment will be posted on or near the door of the place where the meeting was held within twenty-four hours after the time of adjournment.
- E. If, in accordance with applicable law, the Board conducts a regular meeting by means of electronic equipment, the Board shall provide, at least forty-eight (48) hours before the meeting, direct notification in writing or by electronic transmission to each member of the Board and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment in the Administrative Offices of the Board, in the office of the Town Clerk

##### 2. Special Meetings

- A. Special meetings may be held when determined by the Board, when called by the Chairperson, or within fourteen (14) days upon written request of three members of the Board.
- B. No special meeting shall be held unless a notice stating the time, place and purpose of the meeting has been given to each member and to the Town Clerk and has been posted on the Board’s Internet web site, if available, twenty-four (24) hours before the time stated for the meeting to convene.

If, in accordance with applicable law, the Board holds a special meeting conducted solely or in part by means of electronic equipment, notice of such meeting shall include whether the meeting will be conducted solely or in part by means of electronic equipment. If such a meeting is to be conducted by means of electronic equipment, such notice shall include instructions for the public, by means of electronic equipment or in person, to attend and provide comment or otherwise participate in the meeting, as applicable and permitted by law.

- C. When a majority of the members agree that an emergency exists which has made a regular notice impossible, such a meeting may be called at a time or place which may be most convenient. In case of such emergency meeting, a copy of the minutes setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk no later than seventy-two (72) hours following the holding of such meeting.

3. Meeting Time and Place

- A. All regular meetings of the Board shall begin at 7 p.m. or as soon thereafter as a quorum is present and shall adjourn no later than 9:30 p.m. unless extended to a time certain by a two-thirds vote of the Board members present. All regular meetings of the Board shall be held in Room A5 at Broad Brook Elementary School, unless otherwise ordered by the Board.
- B. Special Meetings (non-emergency) of the Board shall be held at a time and place to be determined and announced in advance of the meeting.

Legal References:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

1-228 Adjournment of meetings. Notice

1-229 Continued hearings. Notice

1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution

7-3 Warning of town and other meetings

7-4 Record of warning

10-218 Officers. Meetings

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

## **SERIES 9700: QUORUM AND VOTING PROCEDURES**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

### **QUORUM AND VOTING PROCEDURES**

1. Quorum:
  - A. The majority of all members of the East Windsor Board of Education (the “Board”) shall be necessary to constitute a quorum for the transaction of business.
  - B. If, in accordance with applicable law, the Board provides Board members the opportunity to participate in meetings by means of electronic equipment, the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member’s connection by electronic equipment, unless the member’s participation is necessary to form a quorum. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.
  - C. If, in accordance with applicable law, the Board holds a meeting solely by means of electronic equipment, and if a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.
2. Voting Procedures:
  - A. No member can vote on a question in which the Board member has a direct personal or pecuniary interest.
  - B. Members may vote for themselves for any office or other position.
  - C. While it is the duty of every member who has an opinion on a question to express it by vote, a Board member cannot be compelled to do so.
  - D. A member may abstain from voting (with the knowledge that the effect is the same as if the Board member had voted on the prevailing side).
  - E. The votes of each member of the Board upon any issue before the Board shall be recorded in the minutes of the session at which taken.
  - F. Board members shall have the opportunity to explain their votes, with the explanation to be recorded in the minutes.
  - G. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.

#### Legal References:

Public Act 22-3, “An Act Concerning Remote Meetings Under the Freedom of Information Act.”



ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9800: TRANSACTION OF BUSINESS**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**TRANSACTION OF BUSINESS**

- A. The East Windsor Board of Education (the “Board”) shall transact all business at a legal meeting of the Board.
- B. The Board shall act as a whole entity, except that a committee created in accordance with these bylaws may act on matters before it in conformity with the committee’s purpose or charge.
- C. Individual members shall make no commitments for the Board or issue orders for the Board, except when executing an assignment delegated by the Board.
- D. The Board shall concern itself with questions of educational policy, and not with administrative details concerning the East Windsor Public Schools’ operations.

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

**SERIES 9850: REIMBURSEMENT OF BOARD MEMBERS' EXPENSES**

**ADMIN RECOMMENDATION: NEW  
BOE RECOMMENDATION:**

**REIMBURSEMENT OF BOARD MEMBERS' EXPENSES**

1. Remuneration

- A. A member of the East Windsor Board of Education (the "Board") shall receive no compensation for carrying out Board services.

2. Reimbursement

- A. Board members authorized to attend educational conferences, meetings or travel on Board business shall be reimbursed, upon submitting vouchers and supporting documentation for reasonable and necessary expenditures, transportation costs, and registration fees. Board members must have approval in advance from the Board to be eligible for a reimbursement.
- B. All Board members that receive prior authorization for reimbursement of a Board expense are expected to account for all expenditures incurred in connection with the performance of their Board duties.
- C. Receipts in general are required for:
  - (1) Lodging -- Lodging accommodations should provide normal comforts and services well located in relation to the area in which Board business will be conducted.
  - (2) Meals --Reasonable expenditures are allowed for meals [specific meal amounts may be noted here]. Board members may submit appropriate explanatory information as needed, on a separate sheet of paper attached to the receipt. The Board will not reimburse Board members for the purchase of alcohol.
  - (3) Taxi, Uber/Lyft or Bus Fare
  - (4) Parking Fees or Toll Charges (when applicable)
  - (5) Mileage – The Board may reimburse for mileage costs incurred for travel for Board business other than for regular and special Board meetings and subcommittee meetings, when approved in advance, and in accordance with IRS standard reimbursement rates.
  - (6) Registration Fees -- The Board will not pay any late registration fees without an explicit prior authorization from the Board Chair.

Legal Reference

Conn. Gen. Stat. § 10-225 Salaries of secretary and attendance officers

Conn. Gen. Stat. § 10-232 Restrictions on employment of members of board of education

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

EAST WINDSOR PUBLIC SCHOOLS - ENROLLMENT 2024-2025									
	<u>Oct. 1</u>	<u>Nov. 1</u>	<u>Dec. 1</u>	<u>Jan. 1</u>	<u>Feb. 1</u>	<u>Mar. 1</u>	<u>April 1</u>	<u>May 9</u>	<u>June 1</u>
PreK	68	67	68	69	68				
K	66	66	64	66	63				
Grade 1	89	87	88	88	87				
Grade 2	78	79	79	80	80				
Grade 3	70	69	70	70	69				
Grade 4	70	70	71	72	71				
<b>Total</b>	<b>441</b>	<b>438</b>	<b>440</b>	<b>445</b>	<b>438</b>				
Grade 5	81	79	80	81	80				
Grade 6	71	70	69	69	69				
Grade 7	84	83	84	83	81				
Grade 8	82	83	84	83	83				
<b>Total</b>	<b>318</b>	<b>315</b>	<b>317</b>	<b>316</b>	<b>313</b>				
Grade 9	63	62	62	62	62				
Grade 10	72	72	72	71	69				
Grade 11	63	62	62	62	61				
Grade 12	61	62	62	62	61				
Transition Program	10	9	9	9	9				
<b>Total</b>	<b>269</b>	<b>267</b>	<b>267</b>	<b>266</b>	<b>262</b>				

**Grand Total 1,028 1,020 1,024 1,027 1,013**

There are 73 students enrolled in EWPS from the Choice Program as of October 1, 2024.

EAST WINDSOR PUBLIC SCHOOLS - ENROLLMENT 2023-2024									
	<u>Oct. 1</u>	<u>Nov. 1</u>	<u>Dec. 1</u>	<u>Jan. 1</u>	<u>Feb. 1</u>	<u>Mar. 1</u>	<u>April 1</u>	<u>May 9</u>	<u>June 1</u>
PreK	79	77	75	74	71	72	71	73	70
K	87	88	89	88	90	91	90	90	90
Grade 1	82	82	80	79	79	79	78	79	78
Grade 2	72	72	70	69	70	71	71	70	69
Grade 3	74	73	73	73	74	76	75	73	72
Grade 4	86	87	87	87	87	89	87	86	86
<b>Total</b>	<b>480</b>	<b>479</b>	<b>474</b>	<b>470</b>	<b>471</b>	<b>478</b>	<b>472</b>	<b>471</b>	<b>465</b>
Grade 5	67	67	67	67	67	68	68	66	66
Grade 6	82	84	84	84	85	86	85	85	85
Grade 7	81	86	86	86	87	87	86	86	86
Grade 8	70	70	69	71	73	72	73	71	72
<b>Total</b>	<b>300</b>	<b>307</b>	<b>306</b>	<b>308</b>	<b>312</b>	<b>313</b>	<b>312</b>	<b>308</b>	<b>309</b>
Grade 9	72	73	73	73	73	73	72	72	73
Grade 10	62	61	59	62	62	63	63	64	64
Grade 11	65	68	68	65	65	65	61	62	62
Grade 12	57	56	56	56	55	54	54	54	54
Transition Program	11	11	11	11	11	9	9	9	9
<b>Total</b>	<b>267</b>	<b>269</b>	<b>267</b>	<b>267</b>	<b>266</b>	<b>264</b>	<b>259</b>	<b>261</b>	<b>262</b>

**Grand Total 1,047 1,055 1,047 1,045 1,049 1,055 1,043 1,040 1,036**

There are 73 students enrolled in EWPS from the Choice Program as of October 1, 2023.